Bioconductor Community Advisory Board (CAB) Agenda

10th March 2022, 14:00 -> 13:00 UTC (Due to the change in Australian Eastern daylight hours, the February and March meetings will start one hour earlier than before.)

Members: Kozo, Matt, Aedin, Yagoub, Lori, Johannes, Saskia, Susan, Leonardo, Benilton, Daniela, Katerina, Estefania, Kevin, Mike

Attending: Lori, Benilton, Johannes, Mike, Matt, Estefania, Katerina, Kevin, Aedin
Apologies: Kozo, Susan, Leonardo, Saskia, Yagoub, Daniela
Guests: Levi

Schedule
:00 - :5: Welcome!

:5 - :6 Review minutes from previous meeting for posting
   02-10 Meeting Minutes

:7 - :30 Discussion

   - Election Update:
     - Officer Elections:
       - After new member elections
       - Still accepting people running for officer position
       - Lori will put together voting sheet before next meeting
       - Anyone running for office please fill out the form by next Friday March 18th.

     - Community Nominations: Please Vote!
       - If anyone is stepping down please let Lori/Matt/Aedin know.
         Stepping down:
         - Katerina
         - Saskia
       Opting for early re-election
       - Fill out nomination form within the next hour if you plan on early re-election attempt!
       - Does anyone else want to opt for early re-election?
         - Lori
       - Ranked voting to try to avoid ties
       - Please vote by next Friday March 18th. If I do not have your vote I will assume you are abstaining
       - If there are any Conflicts of Interest with any candidates that you prefer not to vote for please let Aedin or Matt know in a message or in the section provided on the voting form for additional comments about candidates.
- **TAB summary:**
  - Changing meeting format: CAB no longer discussed at length. Share links to minutes/agenda and only bring up any issues CAB wants discussed with TAB and visa versa.
  - CAB will follow suite listing minutes, highlights, and items of CAB interest
  - Highlights:
    - Most discussion focused around Stephanie’s presentation on SpatialExperiment and potential for SpatialExperiment class for spatial data as well as discussion around a SpatialMolecule class.
    - There was a discussion about problems publishing Rmd files in F1000Research (see below).

- **Fundraising ideas**
  - This Bioc2022 is expected to be expensive, the sponsorship committee have a goal of 70K. If you know of potential sponsors, or want to help, let Aedin know.

- **Developer mentorship**
  - Kevin is doing a lot, as Mike and Aedin have a lot on. Any volunteers to help?
    - 5 out of 7 scheduled
    - Rolling end date instead of release deadline
      - Might be better to submit right after release to be in devel
    - [developers-mentorship slack channel](#)
    - Example of profile pages of fellows from Software Sustainability Institute: [https://www.software.ac.uk/about/fellows](https://www.software.ac.uk/about/fellows)

- **Publication Committee**
  - TAB / F1000Research update from Aedin

- **Governance**
  - Was open meeting Feb 21st but only a few attended
  - Meeting with La Piana to discuss feedback from initial report
    - Concern over Top down / bureaucracy
    - Time commitments
    - Financial Structure outside grants and what changes are required for those options
    - Legal consultants for Bioconductor

- **2022 Goal: Community Engagement:**
  - **Goal for 2022:** more community engagement, new people, and collaboration
  - Hackathon/ Translation-a-thon / Workshop Viewing Parties. Let’s schedule the 1st event

**Community Manager Update**
- Delayed
- A community manager can help with scheduling and organizing events

**Bioc Happy Hours**
- Did we have ideas on what platform to use or follow up with Erica about using conference platform to have monthly “happy hour” / “round table” ?
- Should this be a working group?
- Talked about at least 2 time zones so need at least 2 organizers

**TODO:** Add as sub-working groups to calendar/events for community engagement (along with hackathon/workshop viewing parties/etc)

**Current events and Bioconductor**
How should Bioconductor respond to current events in Europe? Do we have Bioc folks in Eastern Europe? Can we coordinate positions that might be available or raise funds /do anything????

**Code of Conduct Involvement:**
New members to TAB/CAB/Committees/Working Groups should be passed through the code of conduct committee to make sure there are no issues against them as a final approval.

:30 - :50 CAB Regular Working Groups Reports (copied from last meeting – please continue to edit/fill in information)

**http://workinggroups.bioconductor.org/**
- Draft page of Working Groups/Committee front page is up. Steph initialized. Kevin set up bookdown. Lori populated template starter info.
  - See [GitHub](https://github.com/Bioconductor/BiocWorkingGroups)
- What do we think?
- Leads **please PR your information.** Please have a contact email listed for the community to reach out if they want to join.
  - Make sure alumni members can still get recognition

**TODO:** Lori will start updating information on workinggroups.bioconductor.org but **Pull Requests are encouraged** from anyone in the working groups: [https://github.com/Bioconductor/BiocWorkingGroups](https://github.com/Bioconductor/BiocWorkingGroups)

Suggest New Working Group: **Package Build Report Triage**
- Who: Lori
- Needs Members
  - Johannes volunteered
- Task: Throughout the release contact build failure errors
- Core sends automatic BBS notifications that are often ignored or spammed
- Core has found personal emails work wonders especially leading up to release time to get maintainers to fix package issues

- Why Important: Bioconductor has a reputation for quality, functioning packages. Maintainers are not good at looking at the build report and following up on their own.
- Could be good for beginners/naive: at minimum effort its sending an email every 2-4 weeks (Lori will provide templates) – maximum effort if one is interested could investigate offer suggestions or PRs (not required but good training exercise)

**TODO:** Add website working group/committee in conjunction with CZI funding

**Lets review existing working groups. Who needs help? What working groups should be retired/expanded**

- **Status of working group (who is on committee, how frequently does it meet, current projects).**
  Is it active? If it is inactive, should it be retired?
- **Resources – does the working group need help, a new team lead/more members etc**

- **Code of Conduct**
  - **Status of working group**
    - Who is on committee: Saskia (Chair), Kevin, Jo
    - Current projects: [https://github.com/Bioconductor/bioc_coc_multilingual](https://github.com/Bioconductor/bioc_coc_multilingual)
      Status: Active
    - Slack Channel: Yes, but private
    - Meeting Frequency - Monthly
    - Members Applications - Annual nomination process [LINK to info]

- **Package Review**
  - **Status of working group**
    - Who is on committee: Lori, Kevin, Johannes, Daniela, Mike, Estefania
    - Current projects: [https://github.com/Bioconductor/pkgrevdocs](https://github.com/Bioconductor/pkgrevdocs)
      Status: Active
    Slack Channel: ??
    Meeting Frequency - Meets once a month on first Wed
    Members Applications - ?? [LINK to info]

- **Publication**
  - **Status of working group**
    - Who is on committee: Susan
    - Current projects: ====
    - Is it active? If it is inactive, should it be retired? : ====
- **Developers Training**
  - **Status of working group**
    - Who is on committee: Mike, Kevin, Aedin, Lori
    - Current projects: Developers Forum playlists in Bioconductor, YouTube channel, https://github.com/Bioconductor/bioc_mentorship_docs
    - Active
  - Slack Channel: #developers-mentorship
  - Meeting Frequency - Meets once a month on first Wed
  - Members Applications - New members welcome. Contact us on slack,

- **Education**
  - **Status of working group**
    - Who is on committee: Laurent, Charlotte, Kevin
    - Current projects: https://github.com/Bioconductor/bioconductor-teaching
    - Status: active
    - Slack; education-and-training (not sure this is the right channel?)
    - Meeting monthly
    - Resources – does the working group need help, a new team lead/more members etc

- **Privacy**
  - **Status of working group**
    - Who is on committee: Katerina, Mike, Vince
    - Current projects: Decided we need more formal advice, will purchase 1-year subscription to termly (Vince will provide funding by Foundation) - sorting out the logistics. Decided to wait on the GitHub site until there is something more complete.
    - Active, need more members.
    - Ad hoc meetings
  - **Resources – does the working group need help, a new team lead/more members etc**
    - Yes, need more members, especially with experience in this area
    - Need a new team lead as well (Katerina moving off of CAB)

- **Mass Spectrometry for Proteomics and Metabolomics**
  - **Status of working group**
    - Who is on committee: Johannes, Laurent
    - Current projects: https://github.com/lgatto/BiocMassSpecWorkingGroup
    - Is it active? If it is inactive, should it be retired? : ==== Not yet Active.
    - Looking for members
- Resources – does the working group need help, a new team lead/more members etc
  - ====

- **Multilingual**
  - **Status of working group**
    - Who is on committee: Leo, Kozo, Daniela, Kevin
    - Current projects:
      - [https://github.com/Bioconductor/bioc_coc_multilingual](https://github.com/Bioconductor/bioc_coc_multilingual),
    - Is it active? If it is inactive, should it be retired? : Active
    - Need help
  - Resources – does the working group need help, a new team lead/more members etc
    - [Other than CoC,] We need help.
      - A new team lead for establishing the translation workflows (for YouTube, workshop materials, etc)
      - Kozo is investigating how the following communities are doing, but Kozo's progress is slow.
        - Turing way [Guidelines for translating the Turing Way into other languages](https://github.com/BioconductorBoards/CABWorkingGroups/tree/main/talks_and_transcripts)
        - Open Life Science [OLS-3 Cohort Talks and Transcripts](https://github.com/kozo2/bioc-talks-and-transcripts)
    - The CoC is already multilingual (9 languages) and the help is sufficient. [https://bioconductor.github.io/bioc_coc_multilingual/](https://bioconductor.github.io/bioc_coc_multilingual/)
    - Multilingualization **other than CoC** has not been advanced yet.

- **Calendar+Event(+Blog)**
  - **Status of working group**
    - Who is on committee: Kozo
    - Current projects:
      - [https://github.com/Bioconductor/biocblog](https://github.com/Bioconductor/biocblog)
    - Is it active? If it is inactive, should it be retired? : active[blog], inactive[calendar+event]
  - Resources – does the working group need help, a new team lead/more members etc
    - The working group needs help (from the community).
      - I would like to use the community Slack (to collect event information).
        - Until now, we have implemented a self-applying system (email or GitHub issue).
        - That way, it's unlikely that we can collect enough event information from around the world without missing.
      - Ideally, I would like to write a monthly blog post that summarizes monthly events like this RStudio Blog [RStudio Community Monthly Events Roundup - February 2022](https://rstudio.com/community/talks-and-events/2022/02/01/monthly-events-roundup-february-2022).
Tentative version of Bioconductor community blog
https://github.com/Bioconductor/biocblog

:51 - :55 Bioconductor Event Reports

Bioc2022 Awards:
- Reminder of changes.
  - No one that actively serves on a board will be eligible for an award (simplifies voting and avoids the past few years where it seems that we are voting for ourselves)
  - No self nominations
  - Everyone that is nominated will move into the voting round
  - One dedicated award to a junior developer/student
- Committee Members: Lori and Simone (doesn’t need new members there isn’t much work)
- Proposed timeline:
  - Deadline for nominations may 20th
  - CAB/TAB vote by June 3, in case ties and need secondary vote, revote/finalize by June 10
  - Candidates to Erika by June 15 (6 weeks from July 27 conference). Erica requested 4-6 weeks so that she could get the awards in person by the time of the event.
- TODO: start advertising once voting form and website updates
- TODO: Lori will create a voting form and make social media announcements for everyone to share.

:55 - :00 Other Business

Release Schedule announced. This is all tentative based on an email exchange with Tomas that the proposed R 4.2 release date is April 22nd.

- March 7 announce key dates publicly
- March 22ish have .db0, TxDb, and OrgDb packages in devel
- As closely after March 22 as possible, have TxDb, OrgDbs in hub
- April 1 is new package submission deadline (to have at least one review before release - still subject to passing full review)
- April 11-12 stop current release 3.14 builds to prep new (3.16) builders
- April 12 candidate 3.15 release feature freeze
- April 22 recommended date for all changes to be committed to devel
- April 25 absolute last day to commit changes before freeze to make release branch
- April 26 freeze devel branch and make release branch - builds run overnight
- April 27 Announce release